

**Bracknell Forest Council
Record of Decision**

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| Work Programme Reference | I071748 |
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1. **TITLE:** Award of Contract for Library Self Service and Technology Assisted Opening

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

To award the Contract for Library Self Service and Technology Assisted Opening.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Director of Environment, Culture & Communities

6. **DECISION:**

That the contract for self-service kiosks and technology assisted opening in Bracknell Forest libraries be awarded to Tenderer X.

7. **REASON FOR DECISION**

Although Tenderer X costs were not the cheapest quote, the quality of their kiosks, security gates and handheld scanners far exceeded the lowest price quote. In particular the kiosks were missing key functionality such as the ability to cancel reservations and clear customer instructions that impact the customer experience.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Alternative options were considered as part of the transformation review of the library service. The technology solution was the option approved by Council.

9. **PRINCIPAL GROUPS CONSULTED:** Elected Members and Public

10. **DOCUMENT CONSIDERED:** Report of the IT Support Hub Manager

11. **DECLARED CONFLICTS OF INTEREST:** None.

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| Date Decision Made | Final Day of Call-in Period |
| 11 October 2017 | 20 October 2017 |